



SUBLIME HomePrintingServices 1.0

User Guide

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1. SUBLIME HomePrintingServices 1.0 Installation

1.1. Installation instructions

Installation In order to instal Sublime HomePrintingServices you have to run setup.exe file and select your preferred language.

System Requirements The minimum requirements are:

- Pentium III 800 MHz processor or faster.
- 256 Mb RAM.
- Operating Systems: MS Windows 2000 or MS Windows XP.

CP-D2E Printer must be correctly installed so that WebAlbum functions are available.

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2. SUBLIME HomePrintingServices 1.0

2.1. Introduction

Concept SUBLIME HomePrintingServices application is a software tool which allows the user to display and treat pictures, thanks to an easy but powerful environment.

It consists of an application which gives the user a lot of additional tools to improve his/her pictures, with not only conventional functions to touch up the picture (rotation, brightness and contrast settings, etc.) but also other sophisticated options (remove red eye, etc.)

The user can also profit from a number of utilities, such as the creation of a web album, the composition of a collage with different pictures, the printing, etc.

In the following pages the general structure of this tool will be explained, together with its main functions.

2. SUBLIME HomePrintingServices 1.0

2.2. General description of the application

Appearance This section will describe the appearance and spatial location of the SUBLIME application elements, which are the following:

- **Main Menu.-** located in the upper part of the application, it allows the entrance to the main functions. The display of other areas of the application depends on the main menu which is active at that moment.
- **Favourite Folders/ Submenus.-** located in the left side of the application. There is a list of favourite folders for the “Pictures” main menu. For the other menus, the application shows the functions which are related to the selected main menu.
- **Display Area.-** located in the central area of the application, where the pictures saved in the computer are displayed.
- **Pictures Tray.-** located in the lower part, it shows all the miniaturised pictures selected to be used in concrete functions of the application. It gives you the possibility to work simultaneously with a group of pictures.

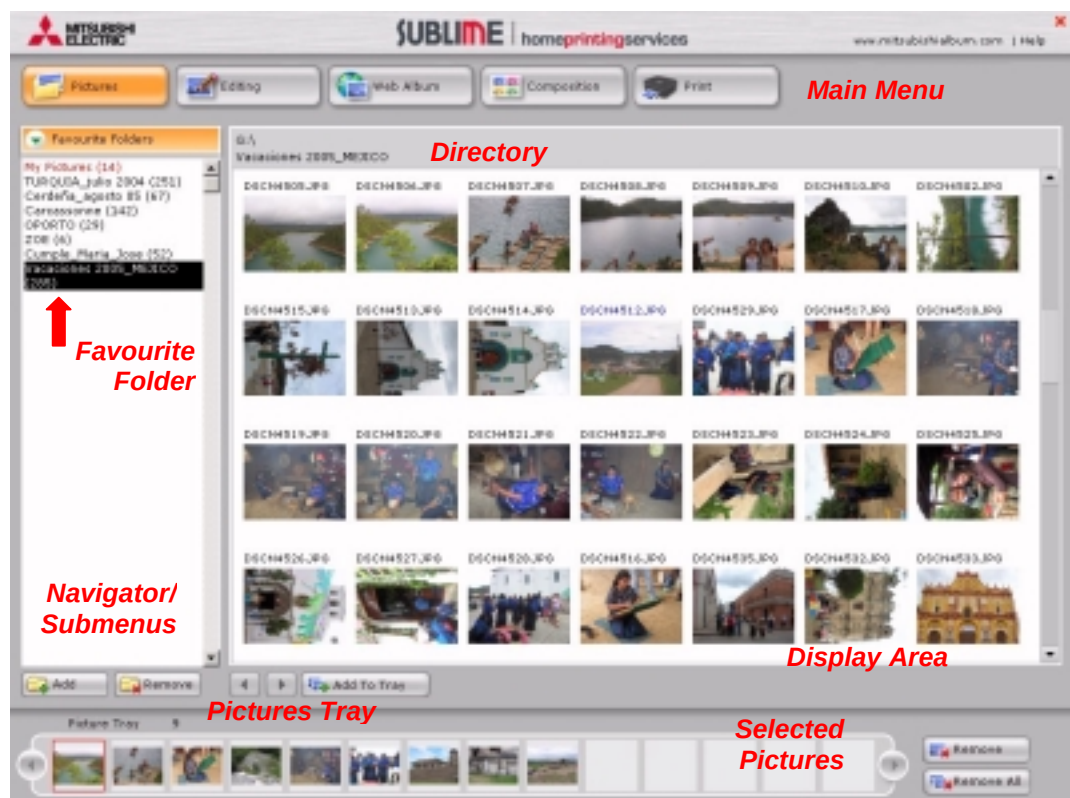


Image 1 – SUBLIME HomePrintingServices

2. SUBLIME HomePrintingServices 1.0

2.3. Main functions of the menu

Description This guide will explain the functions which are mainly represented in the main menus of the application.

“Pictures” Menu It allows the miniature display of the local pictures selected in the directories structure.

Its main functions are:

- To select the “Favourite folder”.
- To display miniatures of the pictures in the selected folder (list of miniatures).
- To select a picture or several pictures.
- To add the selected picture(s) into the “Pictures tray”.
- To add a new folder into “Favourite folders”.
- To delete a folder of “Favourite folders”.
- To look at and edit a picture.

“Editing” Menu To display and edit the selected picture from the miniatures list of a directory or of the “Pictures tray”.

Its main functions are:

- To look at Next Picture of the directory.
- To look at Previous Picture of the directory.
- Zoom.
- To adjust the size of the picture which is shown.
- To look at the picture in its real size.
- To look at the same time at the original and the modified version of the picture.
- To crop the picture.
- To rotate the picture.
- To resize the selected picture.
- To adjust the brightness and contrast of the selected picture.
- To adjust the colour of the selected picture.
- To recover the local picture.
- To save the local picture.
- To save the picture as another file, with the same format JPEG, BMP, GIF, TIF or PNG.
- To apply the sharpen effect (*Sharpen Picture*).
- To remove the red eyes of a selected area of the picture.
- To add text in the selected picture.

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“Web Album” Menu It allows the interaction between the application and the Web Album. To use this function, the user needs an Internet connection.

Its main functions are:

- Register.
- Create Photo Web Album.
- My Albums.
- To open Web Album.

“Composition” Menu It allows the composition of the selected pictures in the “Pictures Tray” from a previously created template.

Its main functions are:

- To choose the composition template among three different possibilities: 2 pictures collage; 3 pictures collage and 4 pictures collage.
- To select the area to be composed: vertical or horizontal.
- To print the result.

“Print” Menu It allows the printing of a selected picture (of the miniatures list or of the Tray) or of all the pictures in the “Pictures Tray”.

Its main functions are:

- To prepare the printing of the selected picture.
- To print the selected picture.
- To print all the “Pictures Tray”.

Pictures Tray This function, located in the lower part of the application, can be used in any menu and it allows the display in miniature format of the selected images from the menu “Pictures”.

The main functions to be done in the Pictures tray are the following:

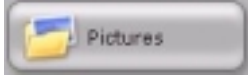
- To delete a picture.
- To delete all the pictures of the Tray.
- To look at and edit the picture.

In the following sections, you will see a description of the different steps for each of these functions.

3. “Pictures” Menu

3.1. Introduction

Concept This menu aims at displaying in miniatures the pictures of the selected directories.

To enter the menu, you need to click the option  and on the left side of the application you could see your Favourite Folders list.

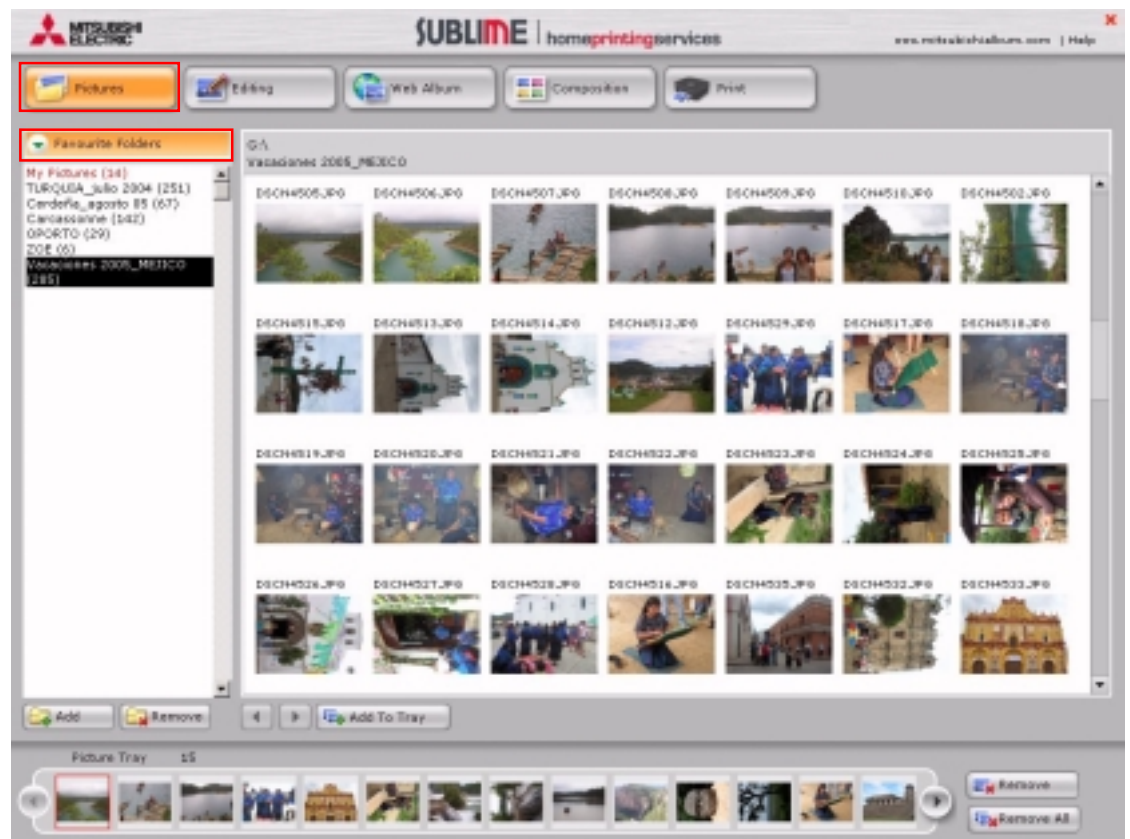


Image 2 – “Pictures” Menu

3. “Pictures” Menu

3.2. Functions

Functions From the “Pictures” menu, you can have the following functions:

- To select a favourite folder.
- To display miniatures of the pictures in the selected folder (miniatures list).
- To select a picture or pictures.
- To add selected image(s) to the “Pictures tray”.
- To add a new folder to “Favourite folders”.
- To delete a folder from “Favourite folders”.
- To look at and edit picture.

The functions will be now explained in detail.

Select Favourite Folder

When SUBLIME application is started, it scans all the favourite folders and shows the pictures of each of them.

When you select a “Favourite Folder” by clicking it, the display area will show in miniature the list of pictures of that folder.

Display Miniatures

When the favourite folder is selected, the upper part of the display area shows the name of the selected folder and its location path.

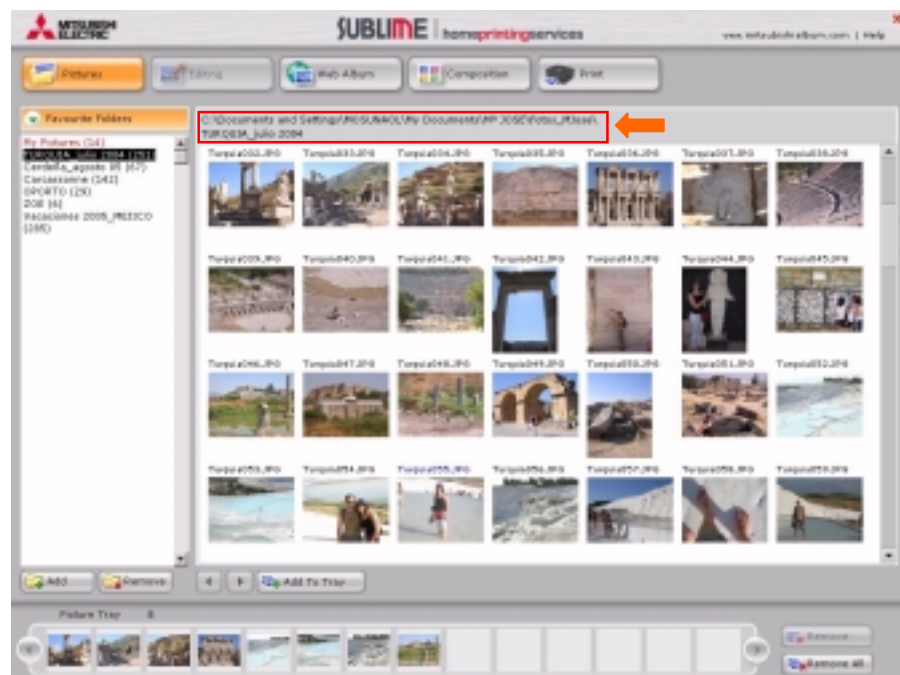


Image 3 – “Pictures” Menu > Selected folder path

Display Miniatures (next).

You can display all the pictures with the following formats: JPEG, GIF, BMP, PNG and TIFF.

If the folder does not contain any picture, the following message will appear:

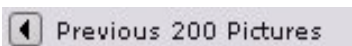
There Are No Pictures In This Folder

If the selected directory contains more than 200 pictures, the application will automatically show the first 200 pictures in the display area. Once the first 200 have been displayed, you can also go forward or backwards with two different buttons, in order to see the next or the previous pictures.

If you wish to display the next 200 pictures, click the button:


, located in the lower right part of the display area.

If you wish to display the previous 200 pictures, click the button:


, located in the upper left part of the display area.

Select Pictures

You can select a picture by clicking a miniature, and leaving it shading.

If you wish to do a multiple selection, choosing different pictures at the same time, use the CONTROL or SHIFT keys of the keyboard:

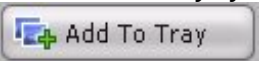
- Maintaining the "Control" key, click the miniature that you wish to add, and so the picture will be added into the selection.
- Maintaining the "Shift" key, click the miniature you wish to add, and so all the pictures from the first to the last one selected will be added.

In the lower part of the display area you can see the following information about the selected picture:

- Name of the picture.
- Resolution in pixels, for example: 1024 x 768 pixels.

If you do a multiple selection, you will only see the number of selected pictures. With the multiple selection, you can simultaneously send different pictures to the "Pictures tray".

**Add Picture
to the
Pictures
Tray**

If you wish to add a picture to the “Pictures tray” you need to select the miniatures to be added and click the button  located in the lower part of the display area.

The number of pictures contained by the “Pictures tray” is indicated above the tray.

The tray has a maximum capacity of 50 pictures; if this amount is surpassed and you wish to add one more picture, you will see this message of error on the screen:



In the Pictures tray area (on the right side) there are two buttons:



To delete a miniature you only need to select the picture and click the button *Remove*. If you prefer to delete all the miniatures of the tray, you need to click *Remove all*.

Bear in mind that you cannot add the same picture twice.

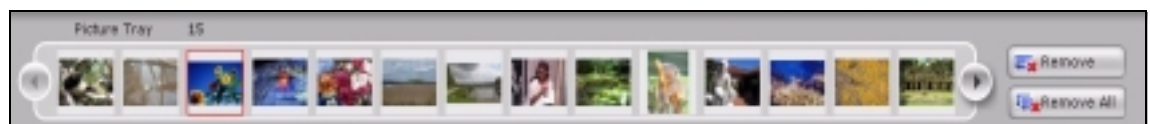
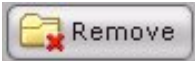
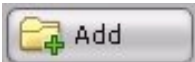


Image 4 – Pictures Tray

Add/ Delete Favourite Folder

In order to delete a folder of the favourites list, you need to select it and click the button  located under the section Favourite Folders. The directory “My Pictures” cannot be removed.

In order to add a new folder to the favourite ones, click the button , which is located under the section Favourite Folders; and a navigation screen for the PC directories will be opened, allowing you to select a directory as a favourite one. The standar Windows directory “My Pictures” will appear in the Favourite folders list, by default.

The selection of favourite folders will be saved so that they are available in future occasions.

Look at/ Edit Picture

To look at and edit a picture, you need to double click a miniaturised picture of the selected folder. The picture will be shown in the mode Display and Editing, and so the “Editing” menu is automatically turned on.

The different functions of the “Editing” menu will be explained in the next chapter.

Nota: To avoid performance problems, *SUBLIME HomePrintingServices* will not allow you to modify large pictures. That’s why when you try to edit an image file bigger than 15Mb, the following message will appear:



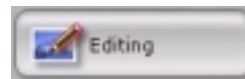
4. “Editing” Menu

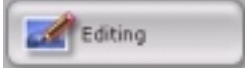
4.1. Introduction

Concept This menu aims at displaying and editing the picture selected from the miniatures list of a directory or from the “Pictures Tray”.

To enter this menu, you have two options:

1. Double click a miniature.



2. Select a miniature and click  ; and the menu will appear selected, showing that you have entered the “Editing” menu.

Once in the menu, you will see the different available functions on the left side of the application.

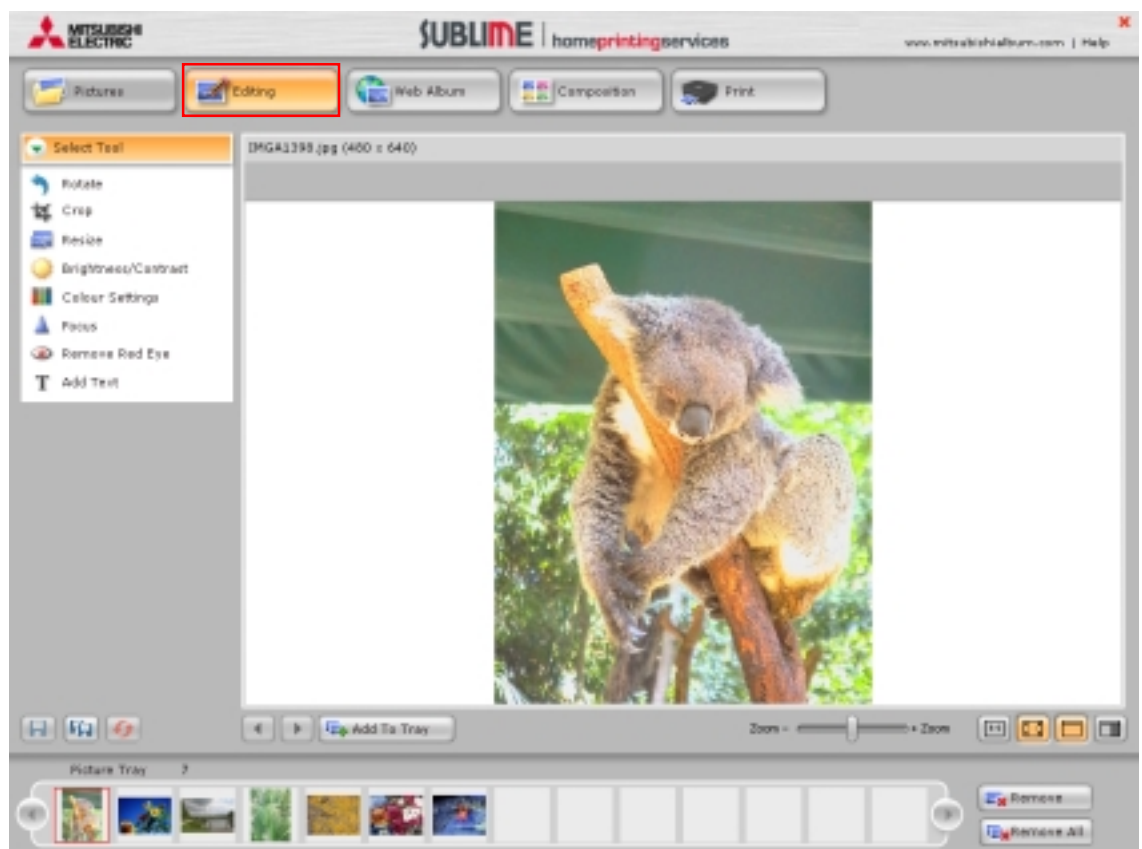


Image 5 – “Editing” Menu

4. “Editing” Menu

4.2. General functions of the display area and the editing

General Functions

The general functions of the “Editing” menu can be divided into two sections, depending on the operation you wish to do: either displaying or editing the pictures.

A) To DISPLAY Pictures you have different options, each of them with a specific button, as follows:



Previous Picture, you can display the previous picture of the active directory.



Next Picture, lets you enter the next picture of the active directory.



Zoom, you can adjust the size of the selected picture.



Full Display can scale the picture so that it adjusts to the size of the display area and this way, you can obtain a total view of the picture. This view appears by default every time you edit a picture.



Real Size, allows you to see the picture in its real size, centered in the display area.

These functions are located in the lower right part of the display area.

B) To EDIT Pictures, a part from the above mentioned functions, you can benefit from the following ones:



Double Display, allows the display of two pictures: the original picture and the modified one. The *original picture* is the one you have when you enter the editing tool, or the last one you saved during the edition. The *modified picture* is the version that has been modified by using the editing tool.

You cannot modify the picture from here. If you want to use the editing options, you need to select the *Simple display* (look at the following function).



Simple Display can only show the modified picture.



Cancel Editing appears when you modify the picture with a tool from the “Editing” menu. You can undo all the changes made with this tool. The tool used at the moment of entering this option is turned off and it changes into a view mode.

General
Functions
(next)

Accept Editing is activated whenever you are modifying the pictures with a tool, so that you can confirm the changes. Once you have accepted the changes, you cannot undo them. However, you have the possibility to reestablish the original picture with the following button , and this way you can use new editing functions on this picture. With the option "Accept Editing", the tool that is being used is also turned off and it changes into a view mode, in the same way as with the "Cancel Editing" tool.



Preview Editing is always activated for the options *Crop*, *Resize* and *Remove red eyes*, because you need to preview the picture in order to see the changes, before accepting or canceling the edition.



With the option **Save Picture** the file of the picture is overwritten with the same original format and the picture is updated.

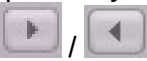


With the option **Save Picture as** you can save the picture in a new file with the selected format, location and name.



Restore Picture lets you update the picture that you are editing with the one saved in the hard disk.

Change
Selected
Picture

If you are working with a picture, you can choose a different one by clicking the picture buttons "Next/Previous"  of the directory or by selecting directly a picture of the "Pictures tray".

If a picture has been modified but not saved and you wish to select a different picture, this information will appear in the screen:



This message will also appear if you enter another main menu, different than the "Editing" menu.

4. “Editing” Menu

4.3. Specific functions

Functions In the “Editing” menu, you have the following functions for the selected picture:

- Rotate.
- Crop.
- Resize.
- Brightness and Contrast Setting.
- Colour Settings.
- Apply Sharpen Effect (focus).
- Remove Red Eyes on a selected area.
- Add Text.

These tools will now be explained in detail.

Rotate

When you wish to rotate the selected picture randomly, the tool  **Rotate** from the “Editing” menu must be activated.

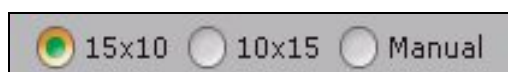
To rotate the picture 90 degrees to the left, 90 degrees to the right and 180 degrees, you need to activate the buttons ,  y , respectively.

Once you have rotated the selected picture, you can do the following:

1. The option **Accept**  confirms the changes made with this tool.
2. The option **Cancel**  undoes the changes made with this tool.

Crop

If you wish to crop a picture, you must select the tool  **Crop** of the “Editing” menu and then mark the position of the box to be crop with the  button. There are three different possibilities: horizontal (15x10), vertical (10x15), or free (manual). A dotted box will appear on the picture, showing the proportion you have chosen.



In order to enlarge or reduce the area to be cut, you must click the mouse on any corner of the area and drag it in or out until you get the size you want.

Crop (next)

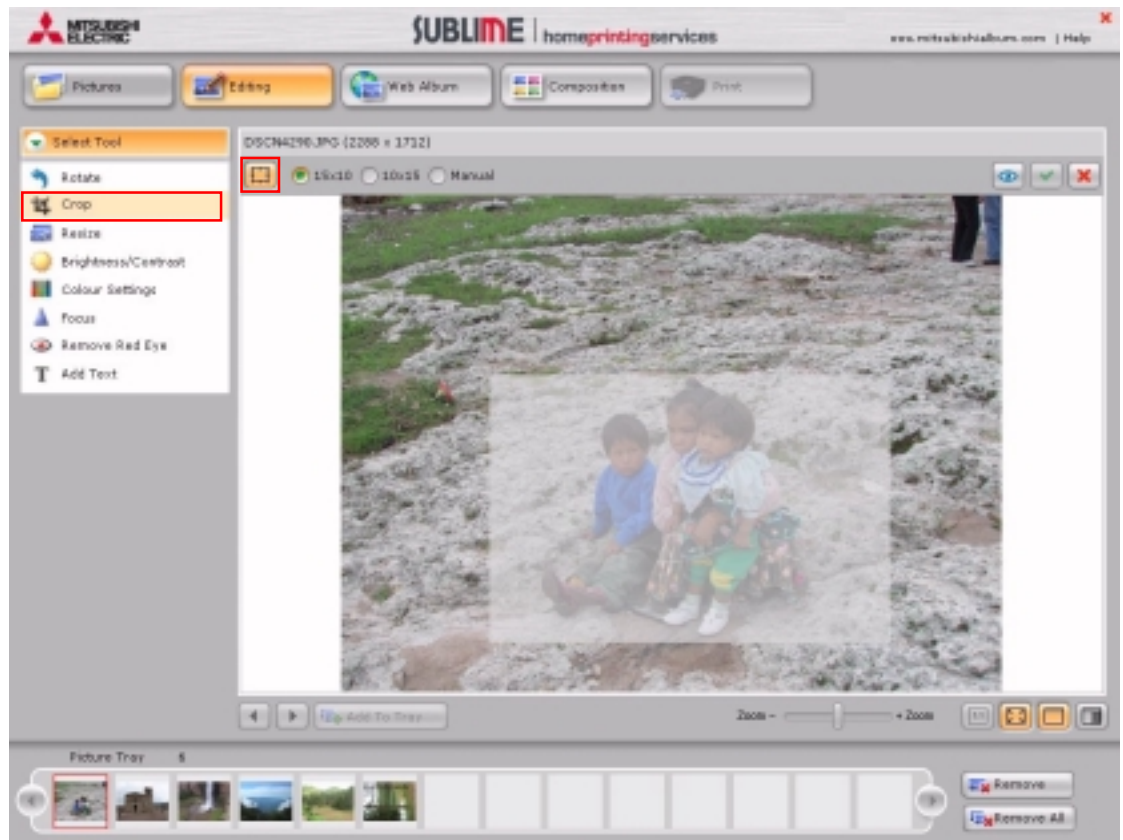


Image 6 “Editing” Menu > Crop

If you have not previously selected the “free” option, when you modify the size of the box, the same (*aspect ratio*) proportion will be kept.

If you previously select the “free” option, when you modify the size of the box, its (*aspect ratio*) proportion is not maintained; so you can freely define its height and width.

Note: The *aspect relation (aspect ratio)* is the quotient between the width and the height of the picture (as you can see it on TV or in a cinema screen).

In order to move the box on the image you have to press the mouse and maintain it on the inside area of the box and drag it until the position you want.

If you wish to display only the crop area, you must click the  button, which is activated in order to crop.

Once you have crop the selected picture, you have two options:

1. The option *Accept*  confirms the changes made with this tool.
2. The option *Cancel*  undoes the changes made with this tool.

Resize

In order to modify the size of the selected picture you need to select the “Editing” menu and then the  **Resize** tool.

You are able to modify the following values:

-  : it shows the percentage (%) over the size of the original width. If you activate the option *Keep proportion*, this value change will automatically affect the “vertical Resizing”.
-  : it shows the percentage (%) over the size of the original height. If you activate the option *Keep proportion*, this value change will automatically affect the “horizontal Resizing”.
-  : with this option you keep the same percentage of the vertical and horizontal proportions, after each preview.

During the resizing procedure, the application shows the size in pixels of the resulting picture in a dynamic way.

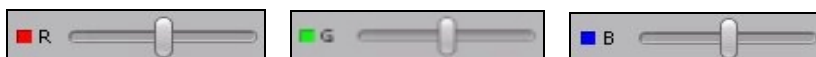
Afterwards, once you have resized the selected picture, you can either accept or cancel the changes.

Colour Settings

The SUBLIME application works with three colour channels, offering a trichromatic picture composed by the primary colours of light: **Red (R)**, **Green (G)** and **Blue (B)**. You can increase their intensity by adding more light to these colours. This way you can get pictures with full colour, with 16.7 millions of different colours, more than what human eyes can differentiate.

Even if RGB is a standard colour method, it can change the rank of colours. To adjust colours in the three basic channels, you must select the  **Colour Settings** tool in the “Editing” menu.

By using the different colour sliders located in the three channels R, G y B you can set the colour of the selected picture independently, in a scale which goes from 0% up to 100%. For example, you can adjust the red to 75% and leave the blue in its default value, which is 50%. When you select a picture, the values will always be established at 50%.



In the same way as with the previous functions, once you have adjusted the colour, you can either accept or cancel the changes.

**Brightness/
Contrast
Setting**

In order to increase or reduce the brightness and contrast values you need to select the  Brightness/Contrast tool in the “Editing” menu.

In the upper part of the selected picture you will see two sliders; one for brightness and one for contrast. Using these two sliders, you can increase or decrease the brightness and contrast scale independently, from 0% up to 100%.



In the same way as with the previous functions, once you have adjusted the brightness and contrast, you can either accept or cancel the changes.

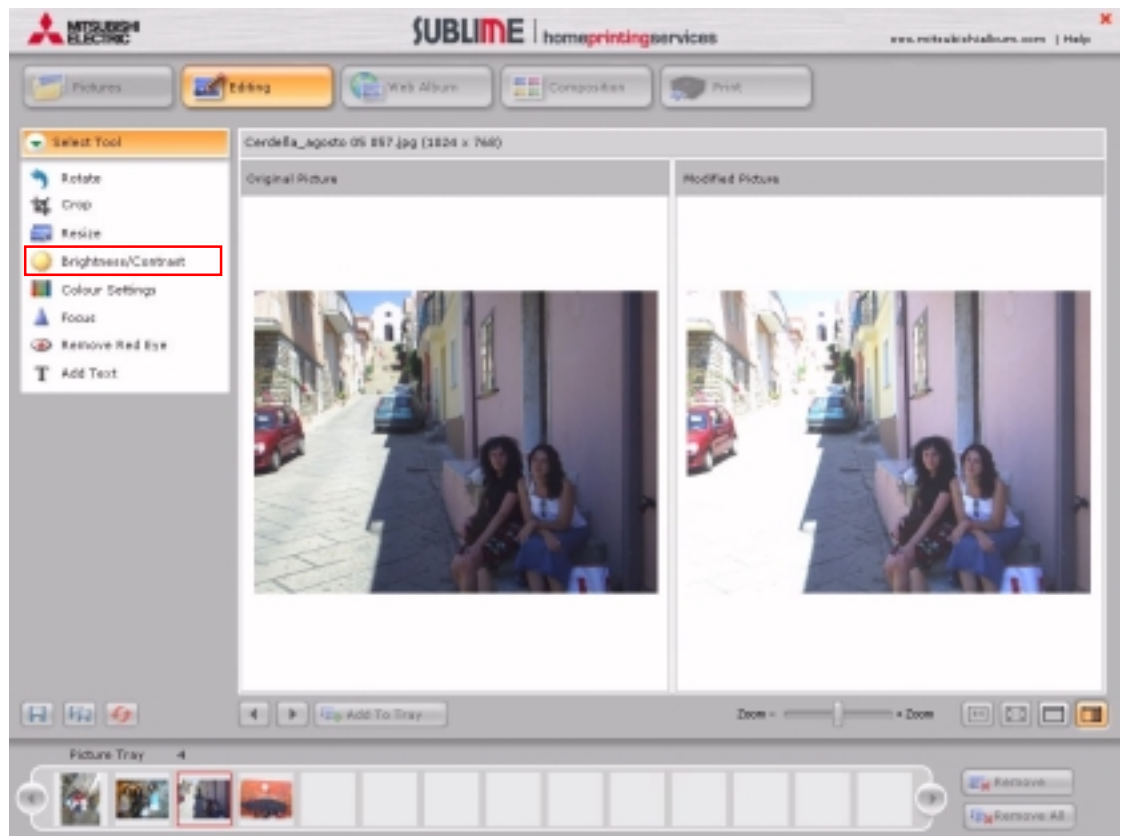


Image 7 “Editing” Menu > Brightness and Contrast

Focus In order to apply a sharpen effect on the selected picture; you need to choose the  **Focus** tool in the “Editing” menu.

On the left upper part of the picture, different buttons will allow you to increase or decrease its sharpness. If you want to reduce it, you need to click the button , whereas if you want to increase it, click the button .

As happens with the previous functions, once you have sharpened the picture, you can either accept or cancel the changes.

Remove Red Eyes One of the problems of pictures is the “red eyes” effect. In order to remove it from a selected picture, you have to follow these steps:

Step	Description
1	Select the  Remove Red Eye tool in the “Editing” menu, click the  button and then draw a “shining” square on the selected picture.
2	Define the area in which you want to remove the red eyes. Do it as follows: ▪ In order to enlarge or reduce the square, click any of the dots in the dotted outline, and drag it in or out of the selected area. ▪ In order to move the square within the picture, you need to click on the inside area of the square and drag it until the position wanted.
3	In order to check the layout of the picture, click “Preview”  , and the red colour in the square will be green. Red eyes effect is removed “progressively”, in order to view how it looks. You need to click on inside the shining square and drag it out of the eyes position. This operation can be repeated as many times as necessary in order to get to the final result.

Remove Red Eyes (next).

4

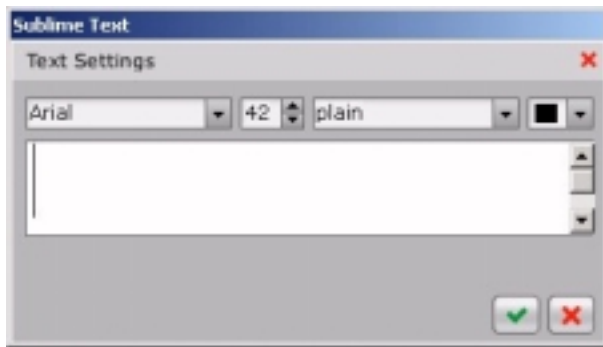
Once you have removed the red eyes, you can either accept or cancel the changes.



Image 8 “Editing” Menu > Remove Red Eye

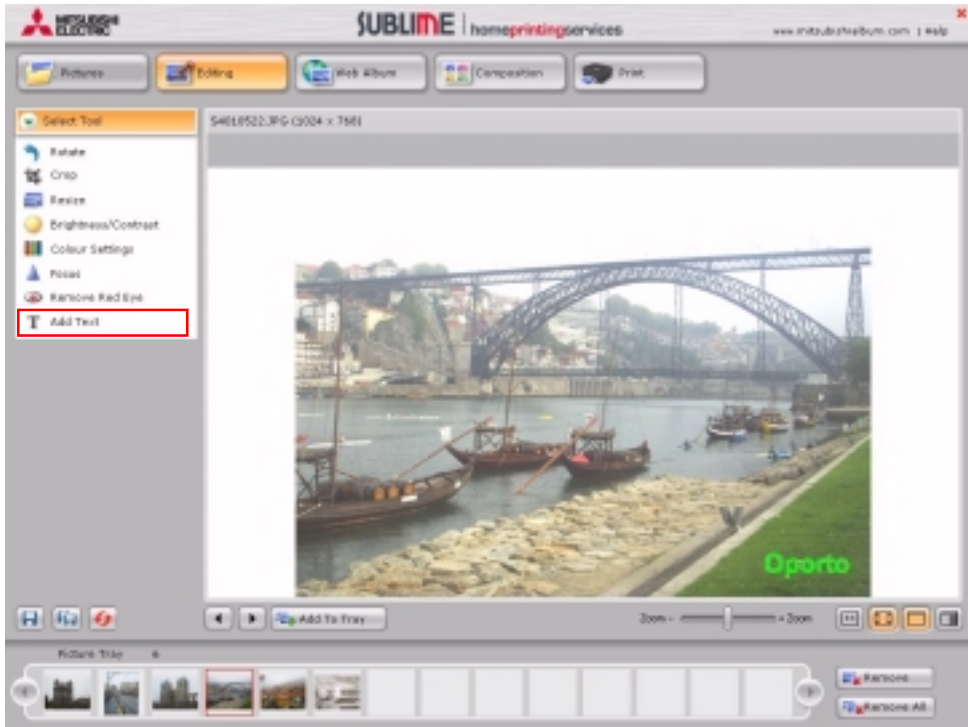
Add Text

With this option you can add text into the picture, as follows:

Step	Description
1	Select the T Add Text tool in the “Editing” menu and then click the T+ button.
2	You will see a text box on the picture and also a dialog box where you can write the text and give it different format features: size, font, style and colour. 

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**Add Text
(next).**

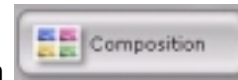
3	In order to apply the changes in the text, click the “Accept” button of the window. This will be immediately closed, but the changes have not yet been applied definitely.
4	If you want to put the text somewhere else in the picture, click inside the text box and move it to the position you want.
5	If you wish to change the text or delete it before validating it, click the  button. The dialog box with the added text will be opened. Now you can modify the text and replace it for the one you prefer. You are again in step 2.
6	In order to definitely validate the text, click “Accept” in the starting page. The text and the picture fuse together and the box disappears. At this point the action cannot be cancelled.  <i>Image 9 “Editing” Menu > Add Text</i>

5. “Composition” Menu

5.1. Introduction

Concept This menu allows you to make a composition with the selected pictures of the “Pictures tray” on a previously created template.

If you wish to enter this menu, by clicking the option



, the menu will be selected.

Once in the menu, on the left side of the application, the various available functions will appear.

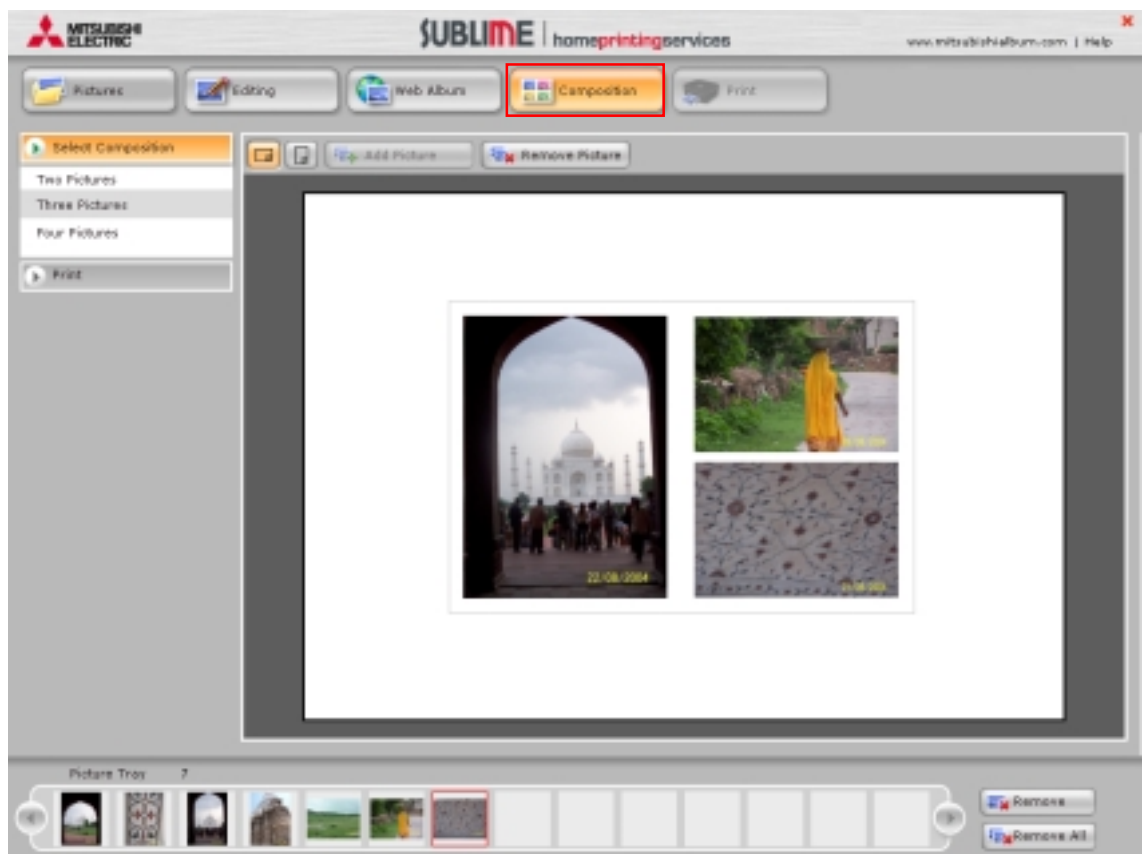


Image 10 “Composition” Menu

5. “Composition” Menu

5.2. Functions

Functions From the “Composition” menu, you can accede to the following functions:

- Select the composition template.
- Select composition orientation.
- Print the resulting composition.

These functions will be now explained in detail.

Select Composition

In order to select the composition template, clic .

The SUBLIME application has three different templates:

- Collage of 2 pictures (both picture of 9 cm x 6.5 cm).
- Collage of 3 pictures (a picture of 9 cm x 6.5 cm plus two pictures of 6.5 cm x 4.3 cm).
- Collage of 4 pictures (all of them 6.5 cm x 4.3 cm).

Once you have selected the template, you have to choose the pictures of the “Pictures tray” which will form the composition.

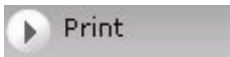
With the buttons  and  you can add a new picture to the collage or remove one. In order to add a picture, first you need to select the picture to be added, and then click the *Add Picture* button. You can also remove the last picture added by clicking the *Remove Picture* button.

Select Orientation

You can also establish the orientation to be composed by using the buttons located in the upper part of the application:

- Vertical , allows you to use the area in a vertical position.
- Horizontal , allows you to use the area in a horizontal position.

Print Composition

You can print the resulting composition by clicking the  button. The area to be printed is the one from the CP-D2E printer.

5. “Composition” Menu

5.3. Collage of pictures

Pictures
Composition

In the following image you can see an example of a collage composition:

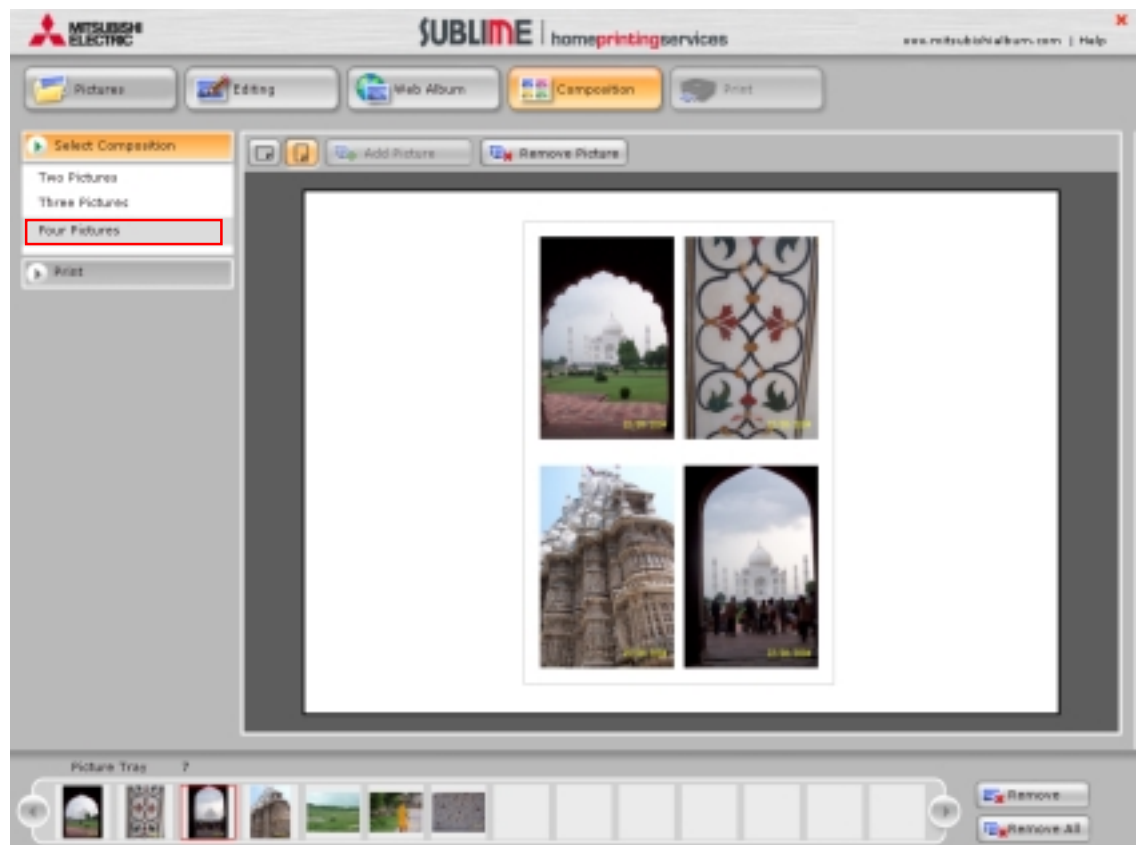


Image 11 – Composition “Four Pictures”

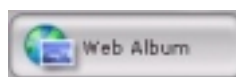
6. “Web Album” Menu

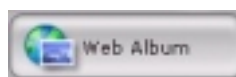
6.1. Introduction

Concept From this menu you can send pictures to an Album in the Internet. From the portal Mitsubishi Web Album, you can share pictures with friends and relatives, and also print the pictures you want in any establishment, which has the Mitsubishi DPS KIOSK system.

In the Mitsubishi Album you will find a list of the DPS KIOSK available establishments so that you can choose the nearest one.

In order to use the services offered by Web Album, you need to have an Internet connection.



To enter this menu, click the option  and, on the left side of the application, you will see the different available functions.

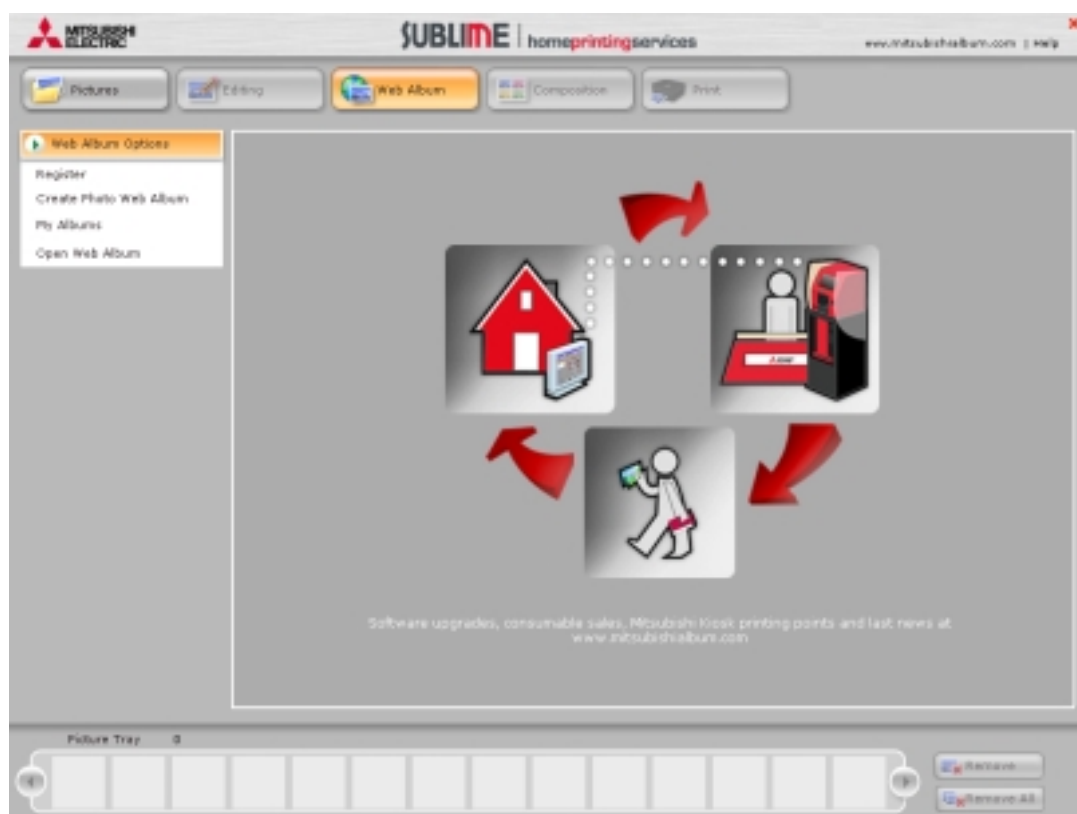


Image 12 – “Web Album” Menu

6. “Web Album” Menu

6.2. Functions

Functions From the “Web Album” menu you can accede to the following functions:

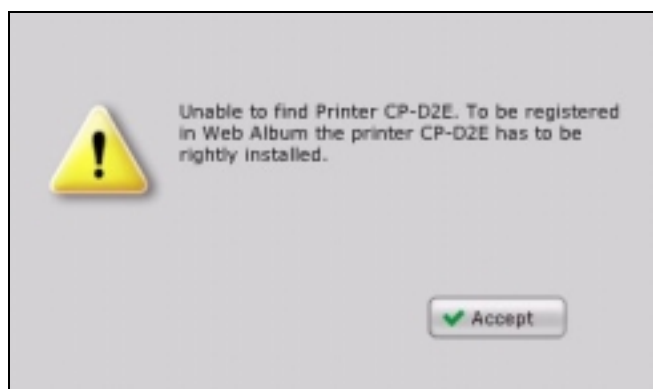
- Register.
- Create Picture Web Album.
- My Albums.
- Open Web Album.

They will now be explained in detail.

Register If you want to create “Albums” in the Mistsubishi Web Album, you need to register. Thanks to this option, you create a new user account in the Web Album and with it you can benefit from all the services offered.

Note: *The Web Album portal will automatically drop out those users who have not entered the account during a certain period of time, and will delete the account. If you want to create a new album, you need to register again (for which you need to install the CP-D2E Mitsubishi printer).*

If you don't have the CP-D2E printer installed, the following message will appear:



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**Create
Photo
Web Album**

With this application you can create a new album with the pictures in the “Pictures tray” and give it the name you want.

Web Album will compact the big pictures so be aware that they can lose resolution. Anyway, after the compaction the resulting pictures will be reduced so that the biggest side (height or width, depending on the picture) measures less than 1600 pixels, always keeping the proportion of the original picture.

You can only create an album if you have registered for the CP-D2E printer and there are pictures in the “Pictures Tray”.

My Albums

This option lets you enter your user account in “Web Album” and have a look at your Albums.

**Open
Web Album**

With this option you open the main page of Mitsubishi, where you can enter your “Web Album” (<http://www.mitsubishialbum.com>)

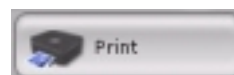
This option of the menu is always operative.

7. “Print” Menu

7.1. Introduction

Concept

This application allows the printing of one or more pictures, by selecting them in the miniatures list, the “Pictures tray” or also in the “Editing” menu. If you want to print a group of pictures, these have to be first introduced in the “Pictures tray”.



In order to enter this menu, click the option and the different available functions will appear on the left part of the application.

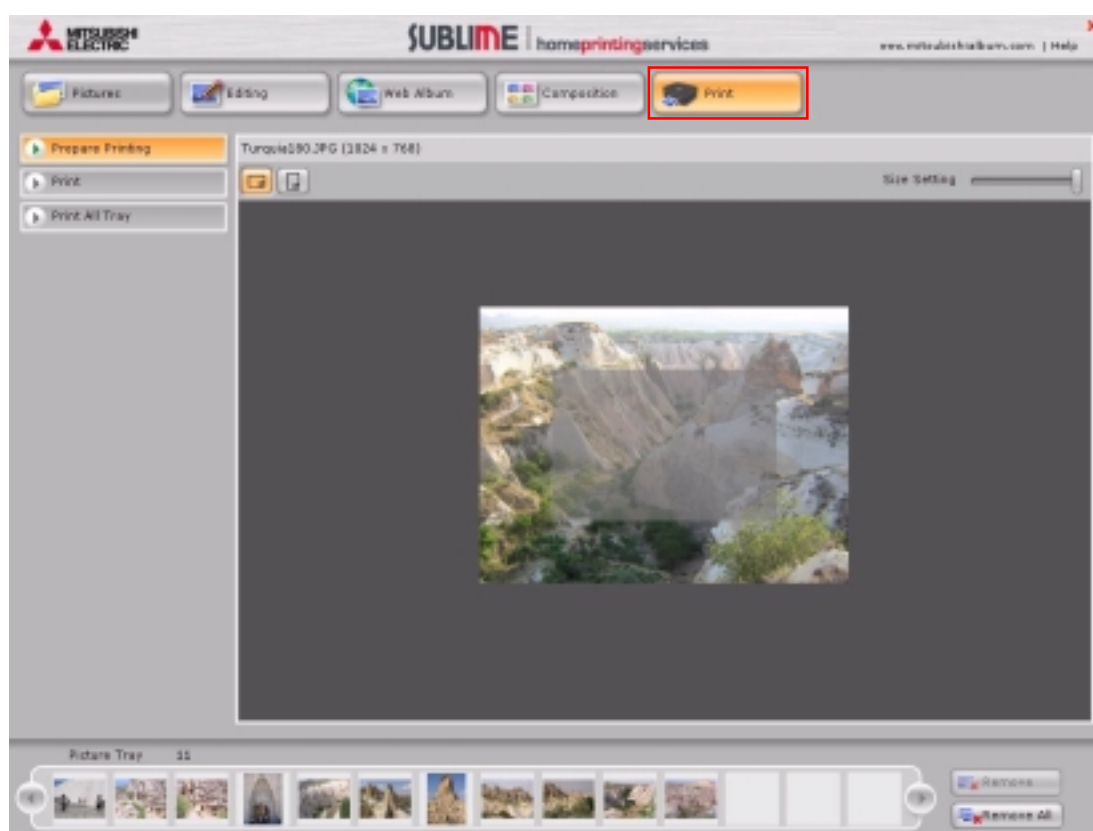


Image 13 – “Print” Menu

7. “Print” Menu

7.2. Functions

Functions You can accede to the following functions from the “Print” menu:

- Prepare printing.
- Print.
- Print all the tray.

These three functions will now be explained in detail.

Prepare Printing

As soon as you enter this menu, you will see a preview of the printing, optimised by the application following these premises:

- The application automatically selects the paper orientation which fits best to the selected picture. Thus, it chooses the **horizontal** orientation (15x10)  if the picture is closer to this proportion, or the **vertical** orientation (10x15)  if it is closer to this one.
- The picture is settled so that there is a minimum white part around it and it is centered in the paper.

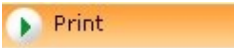
If you prefer another “configuration” of the picture to be printed, you can modify it, by manually adjusting the picture (*zoom*) with the tool:  .

The application shows the area to be printed with a shading rectangle, which appears on the picture. You can change the location of the printing area by clicking and dragging it to the position wanted.

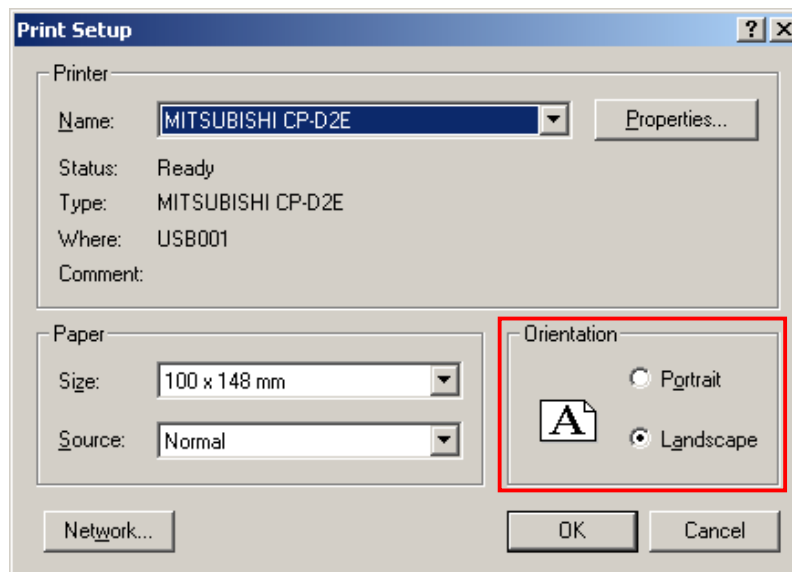
From here, once the printing is prepared, you can go to the next option of the “Print” menu.

Print

With this option you can print the selected picture with the values configured in the above explained “prepare printing” option.

When you select the  option, a dialog box with the printer configuration of the system will be opened. The field “paper orientation” appears with the value established in the “prepare printing” option.

Print
(next)



Print All
Tray

If you wish to print all the pictures in the “Pictures tray” please select



The printing format is the one that the application has optimised by default. Check the previous section “prepare printing”.

When you select this option, the dialog box with the printer configuration of the system is opened, so that you can insert its values. These values are applied to all the pictures of the tray which will be printed. However, the orientation is modified by the application in order to suit each selected picture.

8. Pictures Tray

8.1. Introduction

Concept

In contrast to the previous functions, the Pictures tray is operative in any of the menus. In it you can always find the pictures added from the “Pictures” menu or from the “Editing” menu in a miniature format (see section 3.2 [Functions](#))

The Pictures tray is located in the lower part of the application and it contains all the pictures in which you want to work. It has a maximum capacity of 50 pictures.

You have to bear in mind that the “Composition” and “Web Album” menus can only work with the pictures in the Tray.

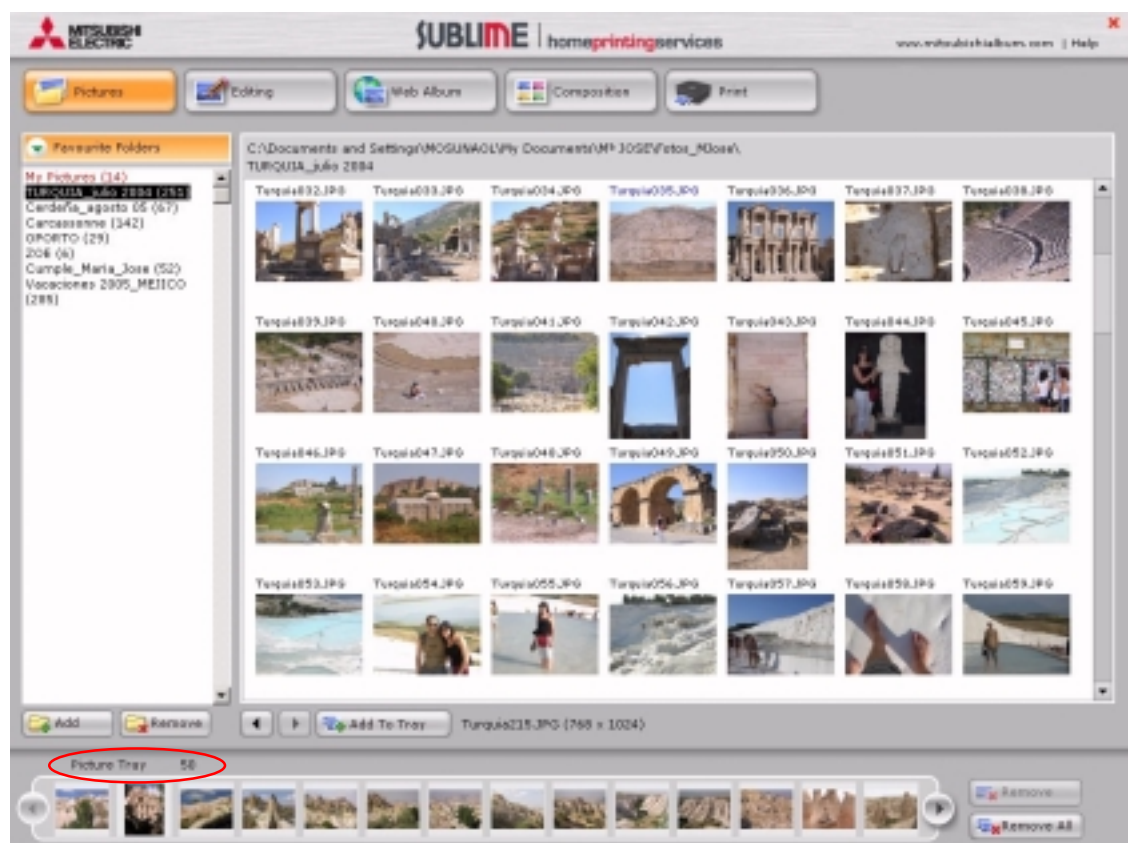


Image 14 – Pictures Tray

8. Pictures Tray

8.2. Functions

Functions In the “Pictures tray” you have the following functions:

- Select a picture.
- Add a new picture.
- Print a group of pictures.
- Delete a picture.
- Delete all the pictures.
- View and edit a picture.

They will be now explained in detail.

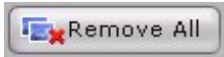
Select a Picture	In order to select a picture from the “Pictures tray” you only have to click it. There is no “multiselection”, so you cannot select more than one picture at a time.
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Add a New Picture	In order to add a new picture into the “Pictures tray”, see section 3.2. <u>Functions of the Pictures menu</u> in this guide.
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Print a Group of Pictures	If you want to print a group of pictures at the same time, these pictures have to be in the “Pictures tray”. For the “Print” option, see section 7.2 <u>Functions of the Pictures menu</u> in this guide.
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Delete a Picture	If you want to delete a miniature of the “Pictures tray” first you have to select the picture and then click the  button, located on the right side of the tray.
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When you delete a picture of the “Pictures tray” its physical file is not lost.

Delete All the Pictures	In order to empty the Pictures tray, you have to click the  button, located on the right side of the tray. By clicking it, all the pictures in the tray will be deleted.
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**View and
Edit a
Picture**

If you double click a picture of the “Pictures tray” the “Editing” menu will be automatically opened and it will show the selected picture, allowing you to apply the different functions on the picture.
